

## **Merseyside Fire and Rescue Authority**

### **Privacy Notice for Legislative Fire Safety Audits, Inspections, Enforcement Notices and licences**

Merseyside Fire & Rescue Authority (MFRA) will process your personal information to carry out Legislative Fire Safety Audits, Inspections, issue Enforcement Notices and process applications for licences with the purpose of reducing the risk of fire, serious injury or death.

We need to process your personal information to carry out tasks to help improve public safety in relation to Section 6 (Fire Safety), Section 7 (fire-fighting) and Section 11 (Power to respond to other eventualities) of the Fire and Rescue Services Act 2004, the Regulatory Reform (Fire Safety) Order 2005, the Petroleum (Consolidation) Regulations 2014 and the Explosives Regulations 2014. We are carrying out these tasks in the public interest.

We will store your information securely in electronic and paper format with the appropriate retention period of 2yrs, 3 yrs, 7yrs or 10yrs, after which it will be destroyed securely.

MFRA may share this information securely with other agencies when necessary for the reasons specified above.

You have a right to request access to the information we hold about you, or to request that we correct, erase, restrict processing or transfer your data to another organisation. You can also object to processing.

For further information about this you can contact the Information Management Officer via email [dataprotection@merseyfire.gov.uk](mailto:dataprotection@merseyfire.gov.uk), or by phone on 0151 296 4425.

If you have any concerns about the way we process your data, you can contact the Data Protection Officer via email [debbieappleton@merseyfire.gov.uk](mailto:debbieappleton@merseyfire.gov.uk), or on 0151 296 4402.

Alternatively you have a right to complain to the Information Commissioner's Office.